

**Sicomac PTO**  
**Meeting Minutes | September 11, 2024**

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**Wednesday, September 11 at 7:30pm held virtually on Zoom**  
**Meeting called to order by President Courtney Carrelha**

**Attendance:**

PTO Executive Board Members Present: President Courtney Carrelha, Vice President Lauren Westmark-Gonzalez, Fundraising Co-Chairs Alex Bottino & Allison Vartabedian, Secretary Danielle Brick, Treasurer Karen Sagot, Volunteer Co-Coordinator Lindsay Calhoun & Nicole Morin, Sicomac Principal Mr. Raimo, Staff Liaison Mrs. Mazie, parents and guardians of Sicomac students.

There were approximately 60 people in attendance.

*Tonight's meeting minutes will be posted on the PTO website*

**A moment was taken to honor those lost on September 11, 2001**

**Officers' Reports:**

**Vice President's Report: Lauren Westmark-Gonzalez**

- Any tech issues with the PTO website should be directed to Lauren
- Directory will be printed in October:
  - Please log into the PTO website and in your profile section make sure everything is accurate, specifically your children's teacher's names
- Newcomer's Social: Join us September 18 at 6:15pm to welcome all incoming families and enjoy Rita's Ice and a bubble show; RSVP here

**President's Report: Courtney Carrelha**

- Welcome back Sicomac! Thank you to our incredible Green Team for adding plants and flowers around our new sign and make sure to take a picture!
- Thank you to Nestor for everything you do
- Thank you Greenland Landscaping & Mahwah Tree Corp for helping with our outdoor spaces
- Thank you Mrs. Mazie for being our liaison and ensuring everything got off to a smooth start at the beginning of this year
- Thank you Pumped Creations (Nicole Morin) for all your beautiful balloon displays

**Treasurer's Report: Karen Sagot**

- Reviewed current budget - Budget was approved
- Review Treasurer's Report (attached below)

### **Fundraising Chair's Report: Alex Bottino & Allison Vartabedian**

- Pickleball Party: September 20, 5-8pm at ITC
  - Purchase tickets; includes food and non alcoholic drinks; there will be a cash bar
  - If you want to play Pickleball but don't have a partner we will pair you up!
- Spiritwear: Orders due by September 15; wear your spiritwear every Friday
- Directory: Many generous businesses and families have sponsored ads - if you or someone you know are interested reach out to Allison or Alex by September 16
- Harlem Wizards Game: November 17, 4pm at Ramapo High School
  - In conjunction with the 3 other elementary schools; teachers vs. the Wizards!
  - Tickets on sale October 7 and go very fast; we will send reminders
  - Sponsorship opportunities available
- Book Fair: September 24-25
  - Co-chairs: Michelle Joffe, Caitlin Ohle and Maggie Zozzaro; *Michelle Joffe spoke:*
    - ◆ Very excited about our new vendor this year
    - ◆ All classes will have a specified time to attend with their teacher
    - ◆ Parents can come during their child's class time to shop or you can send your child to school with cash, check or a pre-paid gift card
    - ◆ New this year will be an online Book Fair which will feature different books from the ones in person
    - ◆ We are encouraging teachers to do a digital wish list in conjunction with a physical one at the Book Fair; your teacher will email the digital one
    - ◆ Every dollar profit goes directly to our media center
    - ◆ Volunteers needed - sign up here

### **Principal's Report: Mr. Raimo**

- Welcome back Sicomac - Sicomac is strong inside and out
- Our theme is The Choice Is Yours which is the tag line from our morning message
- The first 6 weeks of school we continually review the same information and set our expectations so children can be their best academically and socially
- Thank you for the beautiful new murals in the hallways and the new school sign
- Welcome all new families; we hope you can come to the Newcomer's Social
- Thank you to:
  - Mrs. Sternfeld, who retired this summer, for all your years at Sicomac
  - Mrs. Dexter for all you have done to ensure a smooth transition while you are out
  - Mrs. Dies for picking up the slack and demonstrating your leadership
  - Mrs. Salsberg for helping while Mrs. Dexter is out
  - Nestor and our maintenance crew
- Welcome Ms. Wright as our new 4th grade teacher and Ms. Klein in our pre-school
- We have completed the Promethean Board project in all main classrooms
- Please try and constrain your children's technology at home and do not send them to school with smart watches and phones; if they have these devices they will be placed in their backpacks

### **Staff Report: Mrs. Mazie**

- Thank you for the beautiful new murals, the staff room refresh, Kindergarten rookie shirts, and Jersey Mike's lunch
- We asked each class what interesting places did you read a book over the summer. Answers included: cruise ship, car, tree house, hotel, reading nook, in the pool, down the shore, in bed, on the couch, in the Mediterranean and more!

### **Volunteer Co-Coordinator's Report: Lindsay Calhoun & Nicole Morin**

- Economy Shop is a non-profit resale shop; 100% parent and volunteer led
- Profits are distributed to all 5 Wyckoff schools and both high schools
- In the past the shop has grossed over \$112K, funding high school scholarships and last year gave each school \$16K
- You can help by donating items, shopping (store opens September 17) and volunteering (all info [here](#))
- Each class parent must volunteer two shifts throughout the school year or find someone to fill in if you can't
- Sicomac's week to fill volunteers for the shop is November 12
- Economy Shop is looking for two new co-Presidents by December
  - If we don't find anyone we must close the store
  - Email [wyckoffeconomy@gmail.com](mailto:wyckoffeconomy@gmail.com) if you are interested

### **Courtney Carrelha**

- We had an overwhelming response this year for those wanting to be class parents
- We want to be transparent about the process - sometimes we end up with many parents in one class and in order to choose we institute a lotto system to ensure fairness and equity
- We appreciate everyone who steps up and we will continue to provide opportunities for you to volunteer
- We will also institute a question/suggestion box

### **Additional Reminders and Dates**

- September 15: Spiritwear store closes
- September 16: Staff Sweets sponsored by 1st grade
- September 16: BOE meeting at EMS 6:30pm
- September 18: Newcomer's Social 6:15pm
- September 20: Pickleball party at Indian Trail Club 5pm
- September 24-25: Book Fair
- September 25: Back to School Night
- September 26: Last day to pay PTO membership

***Please note Picture Day has been moved to October 21***

Meeting adjourned at 8:25 pm.

Minutes compiled by Danielle Brick, Secretary

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**Sicomac School PTO - August Treasurer's Report**  
**Wednesday, September 11, 2024**

<b>Checking Account</b>	
<b>Register Balance as of 06/01/2024</b>	<b>76,621.66</b>
<b>Cash Receipts:</b>	
Interest	6.54
Membership Dues	1,491.36
<b>Total Cash Receipts</b>	<b>1,497.90</b>
<b>Cash Disbursements:</b>	
Bagel Lunch	698.00
Business Expenses - Supplies	248.99
Business Expenses - PTO Office	449.00
Business Expenses - QB	320.00
Dads Softball	30.54
End of Year Gifts	380.00
Family Picnic	2,938.80
Field Day	58.45
Fifth Grade Activities	5,697.80
Jersey Mike's Lunch	6,074.60
Kindergarten Rookie Shirts	500.85
Misc - Chick-fil-A lunch	1,455.82
Misc - Preschool school supplies	202.37
Misc - Restaurant Depot	262.31
Misc - Sign	4,200.00
Misc - Supplies	130.10
Misc - Yellow Door Art Studio	12,000.00
Musical Rights & Costumes	227.90
Newcomers Social	150.00
Outdoor Classroom	1,915.00
Pizza Lunch	6,334.00
Sicomac Social	40.00
Sicomac Surprise	1,478.50
Staff Appreciation	410.90
Teacher Grants	800.00
<b>Total Cash Disbursements</b>	<b>47,003.93</b>
<b>Register Balance as of 08/31/2024</b>	<b>31,115.63</b>
<b>Deposits in Transit as of 08/31/24</b>	
<b>Outstanding Checks as of 08/31/24</b>	<b>1,357.67</b>
<b>Bank Balance as of 08/31/24</b>	<b>32,473.30</b>